



**MODOC COUNTY
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101
Phone (530) 233-6410

**MINUTES
Regular Meeting
February 12, 2020**

Commissioners Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Elizabeth Cavasso
Bobby Ray
Jim Wills
Danny Parker

Representative, City of Alturas
Board of Supervisor, District III, Modoc County
Board of Supervisor, District IV, Modoc County
Mayor, City of Alturas
Modoc County, Member at Large
City of Alturas, Member at Large

Commissioners Absent

Cheryl Nelson (Alternate)
Ned Coe (Alternate)

Councilmember, City of Alturas
Board of Supervisors, District I, Modoc County

Staff Present

Debbie Pedersen
Michelle Cox

Executive Director
Assistant Secretary 2

Public Present

Mitch Crosby
Jason Diven
Sean Shepard

Modoc County Road Commissioner
City of Alturas, Public Works Director
Caltrans District 2, Project Manager

1. **Call to Order** – Chair Dederick called the meeting to order at 1:30 p.m. in the Alturas City Hall Chambers, 200 W. North Street, Alturas, CA. Dederick led those present in the Pledge of Allegiance.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda**
Motion by Commissioner Ray to confirm agenda, seconded by Commissioner Rhoads All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from December 3, 2019, MCTC Regular meeting.
 - b. Financial transactions 11/01/19 through 12/31/19.

Vendor	Transaction	Amount	Explanation
Metropolitan Transportation Commission	1654	\$3110.00	Pavement Management System Annual Fee & Start up entry
GHD Inc.	1655	\$1,893.75	Pavement Management System – Initial Software purchase
City of Alturas	1658	\$1,554.00	PSR Reimbursement – Nagle St.

Commissioner Ray questioned transactions 1654 and 1655. Executive Director, Debbie Pedersen explained it is for a software mapping program for a pavement management system for all city streets in Alturas.

c. Year-to-Date revenue and expenditure report (through 12/31/19)

Motion by Commissioner Ray to approve Consent Agenda items a-c above, seconded by Commissioner Parker. All Ayes; motion carried.

5. Regular Business

a. Draft 2020/21 Overall Work Plan (OWP)

Executive Director, Debbie Pedersen reported the Draft Overall Work Plan was completed and submitted to Caltrans on 1-22-20 for review. Caltrans is expecting final comments by the end of the week. Pedersen stated the OWP will be on the Agenda in March for approval.

b. Local Transportation Fund (LTF) - Finding of Apportionment for Fiscal Year 2020/21

Executive Director, Debbie Pedersen explained the estimated revenue for LTF is \$225,000, these funds are used for Sage Stage transit and Administration. LTF apportionment will be on the Agenda in March for approval.

6. Agency Updates and Project Reports

a. Alturas Public Works Dept. – City Streets

MCTC Executive Director, Debbie Pedersen reported the Central Business District Improvement STIP project PPNO 2534; is in winter suspension. The project will restart in the spring.

Pedersen reported that the East Street project Phase 1 CEQA has been approved. Plans, Specifications and Engineering (PS&E) allocation was submitted for the 10/08/19 CTC meeting. Allocation for Right of Way was submitted for the March 2020 CTC meeting. Pedersen has been working with GHD to accelerate the project start time.

Jason Diven – City of Alturas Public Works Director, has contacted the rail road track maintenance supervisor for Union Pacific Railroad with questions regarding future track repairs on the city streets.

Diven also questioned UP about the transportation of Red Rock jet fuel through Alturas by railroad. The maintenance supervisor stated the tracks are in no condition to transport any hazardous material.

b. Modoc County Road Dept. – County Roads

Mitch Crosby – Modoc County Road Department, Road Commissioner reported there is an environmental consultant on board, and they have received federal authorization to begin work on STIP Project County Road 111.

Crosby received an updated schedule from FHWA for The Blue Lake Road (Federal Lands Access Program) project. The environmental studies will begin this spring. Tentative construction is set to begin 2024.

Modoc County Road Department received a new planning grant for \$72,000 for a Local Roads Safety Plan. The grant will look at all county road systems and will prepare a plan on how to address these areas in a safety plan.

c. Caltrans District 2

Sean Shepard – Caltrans District 2, Project Manager reported Aaron Casas – Caltrans District 2, Regional Planner is expecting to have a comment letter back regarding the OWP by the end of the week.

Shepard reported the US 395 (Main Street) signing for “truck through traffic use left lane” North bound and South bound will be placed this summer.

Caltrans will begin repairing State Route 299 between Bieber and Adin this summer. The project includes realignment of the intersection of 139 and 299.

Cedarville SR 299 SHOPP project is a pavement rehabilitation project that will include curb, gutter and sidewalks. The project will ensure proper drainage and make Cedarville pedestrian and bike friendly.

d. Modoc County Transportation Commission

Debbie Pedersen - MCTC, Executive Director, reported that she has summarized the comments and ideas from the Main Street Design project. Transportation ideas were submitted to Caltrans for review. The other non transportation ideas will be submitted to the city and county for their information or use.

7. Staff Update and Calendar

Highlights on 2020 California Labor Law Update-

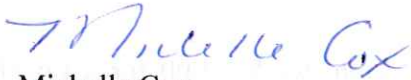
Chief Fiscal Officer, Niki Lemke attended a Webinar with Butte Collage Training Place on 1/14/20. She provided a list of the 2020 Employment and Labor Laws.

Calendar – consider future dates and events of interest:

02/12/20 Lincoln’s Birthday Holiday – MCTC office is closed – Sage Stage Bus operating
02/17/20 Presidents’ Day Holiday – MCTC office is closed – no Sage Stage Bus Service
03/04/20 Modoc TAC meeting – Sage Stage Conference Room

8. **Motion to Adjourn** – motioned by Commissioner Rhoads seconded by Commissioner Cavasso to adjourn the meeting at 1:59 p.m. All Ayes, motion carried. The next regular meeting will be Tuesday, March 31, 2020, at 1:30 p.m. in the Alturas City Council Chambers, 200 W. North Street, Alturas, CA.

Submitted by,



Michelle Cox
Assistant Secretary 2