



**MODOC COUNTY  
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101  
Phone (530) 233-6410

**MINUTES  
Regular Meeting  
August 4, 2020**

**Commissioners Present**

John Dederick, Chair	Representative, City of Alturas
Kathie Rhoads, Vice Chair	Board of Supervisors, District III, Modoc County
Elizabeth Cavasso	Board of Supervisors, District IV, Modoc County
Bobby Ray	Representative, City of Alturas
Danny Parker	City of Alturas, Member At Large
Jim Wills	Modoc County, Member At Large

**Commissioners Absent**

Cheryl Nelson (Alternate)	Councilmember, City of Alturas
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**Staff Present**

Debbie Pedersen	Executive Director
Niki Lemke	Chief Fiscal Officer
Michelle Cox	Assistant Secretary II

**Public Present**

Mitch Crosby	Modoc County Road Commissioner
Sean Shepard	Caltrans District 2, Project Manager
Kathy Grah	Caltrans District 2, Planning & Regional Planning Chief
Aaron Casas	Caltrans District 2, Regional Planning Liaison
Lilly Toaetolu	Modoc County Roads Administration & Project Delivery
Kathi Cravens	First Transit, General Manager
Ned Coe (Alternate)	Board of Supervisors, District I, Modoc County

- 1. Call to Order** – Chair Dederick called the teleconference meeting to order at 12:54 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA. Dederick led those present in the Pledge of Allegiance. Dederick asked any guest or visitors to introduce themselves, Sean Shepard from Caltrans, Kathi Cravens from First Transit, and Ned Coe (Alternate) all stood up and introduced themselves. Ned Coe (Alterante) stated he would be silent during the meeting he was only there to observe and learn, not to participate.
- 2. Public Forum** – There were no public comments.
- 3. Confirm Agenda**  
Motion by Commissioner Parker to confirm agenda, seconded by Commissioner Ray. All Ayes; motion carried.
- 4. Consent Agenda**
  - a.** Approve minutes from June 2, 2020 MCTC Regular meeting.

- b. Financial transactions 05/01/20 through 06/30/20.

Vendor	Transaction	Amount	Explanation
NONE			

- c. Year-to-Date revenue and expenditure report (through 06/30/20)

Motion by Commissioner Cavasso to approve Consent Agenda items a-c above, seconded by Commissioner Rhoads. All Ayes; motion carried.

**5. Regular Business**

- a. **Consider adopting Resolution 20-06 in appreciation of Commissioner Wills’ service to MCTC and MTA.**

Commissioner Jim Wills’ contribution was invaluable. He will be missed by all.

Motion by Commissioner Cavasso to adopt Resolution 20-06 in appreciation of Commissioner Wills’ service to MCTC and MTA, seconded by Commissioner Rhoads. All Ayes; motion carried.

- b. **Authorize withdrawal(s) from the Local Agency Investment Fund to gap fill outstanding reimbursements from Modoc Transportation Agency due to COVID-19 expenditures.**

Executive Director, Pedersen explained MCTC has been accruing expenditures since March 2020 for staff time that is eligible for reimbursement from MTA through the CARES funding. As a precautionary measure staff is requesting authorization to temporarily use the LAIF reserves to carry over until the State reimburses outstanding costs. Any LAIF withdrawal(s) will be paid back when MTA receives CARES reimbursement and pays MCTC. Pedersen stated it is a timely process.

Motion by Commissioner Ray to authorize withdrawal(s) from the Local Investment Fund to gap fill outstanding reimbursements form Modoc Transportation Agency due to COVID-19 expenditures, seconded by Commissioner Cavasso. All Ayes; motion carried.

- c. **Consider adopting the revised Resolution 20-04 rev Amendment 1 to the 2019 Regional Transportation Plan.**

The Modoc County Road Department (MCRD) met with Caltrans Active Transportation Program (ATP) staff to review the Cedarville pedestrian improvements and it was recommended the MCRD include more segments in their ATP project to make the application stronger. The amended Resolution adds those segments.

Motion by Commissioner Ray to adopt the revised Resolution 20-04 rev Amendment 1 to the 2019 Regional Transportation Plan, seconded by Commissioner Wills. All Ayes; motion carried.

- d. **Gold State Risk Management Authority Risk Management Accreditation Program. Award of 10% of our insurance contribution of \$1,058.30.**

Executive Director, Pedersen explained MCTC participated in GSRMA’s Accreditation Program and received the full 10% refund of \$1,058.30.

**e. Consider action regarding the Main Street Design Committee outreach.**

Executive Director, Pedersen received approval from the Commission to take the Main Street Design Committee outreach results to the Alturas City Council for further review and prioritization. Pedersen will attend the City Council Meeting on August 18, 2020.

**6. Agency Updates and Project Reports**

**a. Alturas Public Works Dept. – City Streets**

In the absence of Jason Diven, City of Alturas Public Works Director, MCTC’s Executive Director, Debbie Pedersen reported the contractors have begun working on the Central Business District Pedestrian Improvement STIP project (PPNO 2534).

The Construction Allocation was approved by the California Transportation Commission (CTC) on June 25, 2020 for the East Street Project. Project bids are anticipated to go out this week.

**b. Modoc County Road Dept. – County Roads**

Lilly Toaetolu – Modoc County Road Department reported that the MCRD will be submitting the rough draft for the Active Transportation Program grant mid-August. The grant is to provide walkways for school children and pedestrians in Cedarville, CA. The grant is due by September 15, 2020.

Mitch Crosby – Modoc County Road Department, Road Commissioner reported that technical engineers came last week to look at the rock fall areas for the Blue Lake Road Federal Lands Access Program (FLAP) project. A road design team will be here in mid-September to look at the project.

**c. Caltrans District 2**

Caltrans has no updates

**d. Modoc County Transportation Commission**

Debbie Pedersen report on a Caltrans/Modoc Partnership and Consultation meeting. MCTC maybe interested in partnering with Caltrans to install CCTVs/RWISs at both Sage Hen Summit and Adin Summit. She also provided information from District 2 ITS regarding District priority of both locations.

Caltrans provided a cost estimate of \$340,000 for a left turn pocket on SR299/US395 at Bowman Road if the project were completed as part of the Alturas CAPM project in 2026.

**7. Staff Update and Calendar**

**Calendar – consider future dates and events of interest:**

- 08/04/20 MCTC and MTA meeting 12:45 – Sage Stage Conference Room (Annual BBQ)
- 09/07/20 Labor Day – Holiday; Office closed No Bus Service
- 09/09/20 Modoc TAC meeting 1:00 – Sage Stage Conference Room
- 10/06/20 MCTC and MTA meeting 1:30 – Alturas City Council Chambers
- 10/12/20 Columbus Day – Holiday; Office closed Sage Stage Services operating

**Recess at 1:40 p.m., to convene at City Hall Council Chambers 200 W. North Street, Alturas.**

**8. Closed Session (City Hall Council Chambers) GC §54957(b)(1) Public Employee-Employee Discipline/Dismissal/Release- Resolution 20-07.**

A Closed Session GC §54957(b)(1)- Employee Discipline/Dismissal/Release convened at 1:45 p.m. in the City Hall Council Chambers. Resolution 20-07 was approved elimination of the 1.0 FTE position of Senior Transportation Planner was passed and adopted by MCTC of Modoc County, State of California, at a public meeting held on the 4<sup>th</sup> day of August 2020. The regular meeting resumed at 1:20 p.m.

**9. Motion to Adjourn** –motioned by Commissioner Cavasso.; seconded by Commissioner Ray to adjourn the meeting at 2:22 p.m. All Ayes; motion carried. The next regular meeting will be Tuesday, October 6, 2020, at 1:30 p.m., or soon thereafter, in the Alturas City Council Chambers, 200 W. North Street, Alturas, CA.

Submitted by,

Michelle Cox  
Assistant Secretary 2