



**MODOC COUNTY
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101
Phone (530) 233-6410

**MINUTES
Regular Meeting
October 29, 2020**

Commissioners Present

Kathie Rhoads, Vice Chair
Elizabeth Cavasso
Bobby Ray
Danny Parker
Mark Moriarity

Board of Supervisors, District III, Modoc County
Board of Supervisors, District IV, Modoc County
Representative, City of Alturas
City of Alturas, Member At Large
Modoc County, Member At Large

Commissioners Absent

John Dederick, Chair
Cheryl Nelson (Alternate)
Ned Coe (Alternate)

Representative, City of Alturas
Councilmember, City of Alturas
Board of Supervisors, District I, Modoc County

Staff Present

Debbie Pedersen
Niki Lemke
Michelle Cox

Executive Director
Chief Fiscal Officer
Assistant Secretary II

Public Present

Mitch Crosby
Lilly Toaetolu
David Anzur
Brad Winters
David Berman
Kathy Grah
Tamara Rich

Modoc County Road Commissioner
Modoc County Roads Administration & Project Delivery
Goose Lake Railway Business Development Manager
Lake County Commissioner
Lake County Airports
Caltrans District 2, Planning & Regional Planning Chief
Caltrans District 2, Regional Planning Liaison

1. **Call to Order** –Vice Chair Rhoads called the teleconference meeting to order at 10:00 a.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Roll call was taken
 - b. Commissioner Cavasso led those present in the Pledge of Allegiance.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda**
Motion by Commissioner Parker to confirm agenda, seconded by Commissioner Ray. Roll call was taken, all present. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from August 4, 2020, MCTC Regular meeting.

b. Financial transactions 07/01/20 through 08/31/20.

Vendor	Transaction	Amount	Explanation
NONE			

c. Year-to-Date revenue and expenditure report (through 08/31/20)

Motion by Commissioner Cavasso to approve Consent Agenda items a-c above, seconded by Commissioner Ray. Roll call was taken, all present. Ayes by Commissioners Rhoads, Ray, Parker, Cavasso, Commissioner Moriarity abstained; motion carried.

5. Regular Business

a. **Consider adopting Resolution 20-08 in appreciation of Cindy Imbach’s years of service to MCTC and MTA.**

Executive Director Pedersen stated Cindy Imbach was successfully employed with the MCTC and MTA for many years as a driver and the Senior Transportation Planner before her position was eliminated.

Motion by Commissioner Cavasso to adopt Resolution 20-08 in appreciation of Cindy Imbach’s years of service to MCTC and MTA, seconded by Commissioner Parker. Roll call was taken, all present. All Ayes; motion carried.

b. **Consider approval of the updated 5-year Operating Plan.**

Executive Director, Pedersen explained updates have been made to reflect the recent staff changes and the forecasted revenue reductions from the State Board of Equalization. Commissioner Ray found minor errors in the Professional & Specialized breakdown portion of the 5-year Operating Plan spread sheet. Pedersen will review the plan and correct the errors.

Motion by Commissioner Ray to approve the updated 5-year Operating Plan with corrections, seconded by Commissioner Moriarity. Roll call was taken, all present. All Ayes; motion carried.

c. **Consider approval of the FY 2019/20 Local Transportation Fund and Investments Annual True Up and Reconciliation.**

Chief Fiscal Officer, Niki Lemke reported under the Transportation Development Act and the California Code Regulations no operator shall receive Local Transportation Funds (LTF) exceeding actual net costs. To balance and return any unused funds to the trust accounts we prepare an annual “End of Year True up & Reconciliation.”

The MCTC LAIF overage is \$7,871.54. A transfer of \$8,000.00 will be made from MCTC LAIF account to the LTF trust account for reallocation.

The MCTC LTF unused cash balance is \$11,989.63. This balance is applied to the next years (FY 2020/21) budget of \$107,000. LTF funds in the amount of \$95,010.37 will be transferred to MCTC as it becomes available as per the True up and Reconciliation for FY 2019/20.

The FY 2019/20 LTF trust unallocated balance is \$156,734.24. TDA requires the funds be used for local streets and roads. This amount is allocated to area eligible claimants. The County of Modoc and the City of Alturas are the eligible recipients. The money distribution is calculated by population. The County of Modoc is allocated \$110,450.62 and

the City of Alturas is allocated \$46,283.62. Until a TDA claim is submitted to the board for approval this amount will be held in trust accounts with MCTC.

Motion by Commissioner Ray to approve FY 2019/20 Local Transportation Fund and Investments Annual True Up and Reconciliation, seconded by Commissioner Cavasso. Roll call was taken, all present. All Ayes; motion carried.

d. Consider adopting Resolution 20-09 Nominating Goose Lake Railway's Short Line Rail Improvement Program Project. (SLRIP)

Executive Director, Pedersen stated that Goose Lake Railway's Business Development Manager, David Anzur contacted MCTC mid-September regarding their interest in submitting a project funding proposal to the California Transportation Commission (CTC) for improvements to the rail line. Anzur explained Goose Lake Railway purchased the 55-mile long class III short line railroad in 1985 to preserve the railroad; 40 of the 55 miles are in Modoc County. Eligible projects under the SLRIP include reconstruction, maintenance, or replacement of existing railroad right-of-way infrastructure, such as track, roadbed, bridges, and industrial leads. The project would rehabilitate 1.25 miles of curve worn rail in the Pit River Canyon near Alturas. Project applications are due to the CTC December 1, 2020.

Motion by Commissioner Cavasso to adopt Resolution 20-09 Nominating Goose Lake Railway's Short-Line Rail Improvement Program project, seconded by Commissioner Parker. Roll call was taken, all present. Ayes by Commissioners Rhoads, Parker, Cavasso, and Moriarity. Noes by Commissioner Ray; motion carried.

e. Consider appointing a Commissioner as the DEAL East MCTC Representative (vacated by Jim Wills).

Executive Director, Pedersen explained Caltrans formed this group to communicate transportation related items with the California Highway Patrol, USFS, and Lassen, Plumas, and Modoc Board of Supervisors. The Executive Director and one MCTC Commissioner attend the DEAL East group meetings quarterly in Lassen County or via a web-based format. Commissioner Moriarity stated he would like to be a representative along with Executive Director, Pedersen.

Motion by Commissioner Cavasso to appoint Commissioner Moriarity as the DEAL East Representative (vacated by Jim Wills), seconded by Commissioner Parker. Roll call was taken, all present. All Ayes; motion carried.

6. Agency Updates and Project Reports

a. Alturas Public Works Dept. – City Streets

In the absence of Jason Diven, City of Alturas Public Works Director, MCTC's Executive Director, Debbie Pedersen reported the contractors have not completed some sidewalk and driveway work on the Central Business District Pedestrian Improvement STIP project (PPNO 2534).

The East Street Project will go out for bids in January or February 2021.

b. Modoc County Road Dept. – County Roads

Mitch Crosby – Modoc County Road Department, Road Commissioner reported the MCRD has submitted the application for the Active Transportation Program grant. The grant is to provide walkways for school children and pedestrians in Cedarville, CA.

The County Road 111 STIP Project Environmental studies are expected to be complete in spring of 2021.

Construction is complete on County Road 91 pull outs for chain installation. MCRD is meeting with CHP on November 2, 2020 to discuss the proper signage and procedure.

The County road crew has been extremely busy this summer. Early in the spring they put out 40 thousand tons of base rock compared to the 5 thousand tons put out in years past. They chip sealed nearly 50 miles of road and the crew was excited to use the paver for the first time in six years.

MCRD received a grant for the Local Road and Safety Plan. GHD has created a website with an interactive map that the public will be able to access and leave comments.

The Blue Lake Road Federal Lands Access Program (FLAP) project is making progress. Environmental is expected to be completed in early spring. The design crew came in September to work out some of the final details.

c. Caltrans District 2

Caltrans District 2, Planning & Regional Planning Chief Kathy Grah announced that Tamara Rich will be replacing Aaron Casas as our Caltrans District 2, Regional Planning Liaison.

Kathy Grah reported Caltrans has sustainable grants and grant workshops available.

d. Modoc County Transportation Commission

Debbie Pedersen reported that we have started receiving reimbursements from the CARES Act. The Local Agency Investment Fund (LAIF) Account has not been used.

7. Staff Update and Calendar

Calendar – consider future dates and events of interest:

- 11/04/20 Modoc TAC Meeting; 1:00 p. m. Sage Stage Conference Room
- 11/11/20 Veterans’ Day Holiday; Office closed, Sage Stage services operating
- 11/26/20 Thanksgiving Holiday; Office closed, no bus service
- 11/27/20 Thanksgiving Holiday; Office closed, no bus service
- 12/01/20 MCTC and MTA Meetings 1:30 p.m. Sage Stage conference Room
- 12/24/20 Christmas Eve Holiday; Office closed, no bus service
- 12/25/20 Christmas Day Holiday; Office closed, no bus service
- 12/31/20 New Year’s Eve Holiday; Office closed, Sage Stage services operating
- 01/01/21 New Year’s Day Holiday; Office closed, no bus service

8. Motion to Adjourn –motioned by Commissioner Parker; seconded by Commissioner Moriarity to adjourn the meeting at 11:11 a.m. Roll call was taken, all present. All Ayes; motion carried. The next regular meeting will be Tuesday, December 1, 2020, at 1:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,

Michelle Cox
Assistant Secretary 2