



**MODOC COUNTY
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101
Phone (530) 233-6410

**MINUTES
Regular Meeting
December 1, 2020**

Commissioners Present

John Dederick, Chair	Representative, City of Alturas
Kathie Rhoads, Vice Chair	Board of Supervisors, District III, Modoc County
Elizabeth Cavasso	Board of Supervisors, District IV, Modoc County
Bobby Ray	Representative, City of Alturas
Mark Moriarity	Modoc County, Member At Large
Cheryl Nelson	Councilmember, City of Alturas

Commissioners Absent

Loni Lewis (Alternate)	Councilmember, City of Alturas
Ned Coe (Alternate)	Board of Supervisors, District I, Modoc County

Staff Present

Debbie Pedersen	Executive Director
Niki Lemke	Chief Fiscal Officer
Michelle Cox	Assistant Secretary II

Public Present

Mitch Crosby	Modoc County Road Commissioner
Lilly Toaetolu	Modoc County Roads Administration & Project Delivery
Jason Diven	City of Alturas, Director of Public Works
Tamara Rich	Caltrans District 2, Regional Planning Liaison

1. **Call to Order** - Chair Dederick called the teleconference meeting to order at 1:32 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Roll call was taken.
 - b. Dederick led those present in the Pledge of Allegiance.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda**
Motion by Commissioner Rhoads to confirm agenda, seconded by Commissioner Cavasso. Roll call was taken, all present. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from October 29, 2020 MCTC Regular meeting.

- b. Financial transactions 09/01/20 through 10/31/20.

Vendor	Transaction	Amount	Explanation
GHD Inc	1753	\$1,512.00	Pavement Management System Progress Payment

- c. Year-to-Date revenue and expenditure report (through 10/31/20)

Motion by Commissioner Cavasso to approve Consent Agenda items a-c above, seconded by Commissioner Moriarity. Roll call was taken, all present. All Ayes; motion carried.

5. Regular Business

- a. **Consider adopting Resolution 20-11 in Appreciation of Danny Parker's service to MCTC/MTA.**

Motion by Commissioner Cavasso to adopt Resolution 20-11 in Appreciation of Danny Parker's service to MCTC/MTA, seconded by Commissioner Moriarity. Roll call was taken, all present. All Ayes; motion carried.

- b. **Consider accepting the FY 2019/20 Fiscal Audits.**

Chief Fiscal Officer, Niki Lemke reported that it is required by law to have the Fiscal Compliance Audits completed annually. The Audits were completed in October by Clay Singleton, Singleton/Auman, CPA. There were no major findings.

Motion by Commissioner Ray to accept the FY 2019/20 Fiscal Audits, seconded by Commissioner Rhoads. Roll call was taken, all present. All Ayes; motion carried.

- c. **Nominate Chair and Vice Chair for Calendar Year 2021**

Motion made by Commissioner Rhoads to nominate John Dederick as Chair, seconded by Commissioner Ray. Motion made by Commissioner Ray to nominate Kathie Rhoads as Vice Chair, seconded by Commissioner Cavasso. Roll call was taken, all present. All Ayes; motion carried.

- d. **Consider adopting Resolution 20-10 designating signatories for plans and programs.**

Debbie Pedersen explained this is an annual resolution that authorizes the Chair and Executive Director to execute agreements and documents to provide for efficient operations.

Motion by Commissioner Cavasso to adopt Resolution 20-10 designating signatories for plans and programs, seconded by Commissioner Nelson. Roll call was taken, all present. All Ayes; motion carried.

- e. **Consider approving the 2020 Coordinated Human Transportation Plan update.**

Executive Director, Pedersen explained that some federal transit grant programs require agencies to prepare a Coordinated Human Transportation Plan. MCTC's first plan was prepared in 2008 and updated have occurred every six years. Caltrans has provided rural Regional Transportation Planning Agencies an opportunity to have the plan updated.

Commissioner Moriarity questioned the Modoc County Population trendline on page 17 of the plan. The trendline projects a decrease in population over the next 20 years, the population has increased in the year 2020. Pedersen will monitor the population.

The Coordinated Human Transportation Plan is no longer referred to as The Coordinated Human Transportation Plan. It is now the Coordinated Public Transportation Plan. MCTC recommends approval of the updated 2020 Coordinated Public Transportation Plan.

Motion by Commissioner Cavasso to approve the 2020 Coordinated Public Transportation Plan update, seconded by Commissioner Rhoads. Roll call was taken, all present. All Ayes; motion carried.

f. Consider providing State Transportation Improvement Program (STIP) funds for the Bowman Road Left Turn Lane.

Action regarding providing State Transportation Improvement Program (STIP) funds for the Bowman Road Left Turn Lane is tabled until the February 2, 2021, regular meeting.

6. Agency Updates and Project Reports

a. Alturas Public Works Dept. – City Streets

Jason Diven, City of Alturas Public Works Director, reported the contractors have not completed the work on the Central Business District Pedestrian Improvement STIP project (PPNO 2534). The contractors are projected to finish the concrete work in mid-December.

b. Modoc County Road Dept. – County Roads

Lilly Toaetolu, Modoc County Road Department reported they have two projects planned in involving Modoc and Siskiyou Counties, they are waiting for the FLAP Grant application to open on December 8, 2020 for those projects.

The MCRD is looking for public input on the Local Roads and Safety Project. MCRD received a grant for the Local Road and Safety Plan. GHD has created a website with an interactive map that the public can access and leave comments. There is also a survey in the Modoc County Record that can be filled out.

MCRD met with CHP in November to discuss the proper signage and procedure for the CR 91/139 and CR 91/299 project. The signs are on the way and will be installed soon.

c. Caltrans District 2

Caltrans District 2, Regional Planning Liaison Tamara Rich will research the concerns Commissioner Ray has about the speed limit on Hwy 299. He would like to see the speed limit reduced from 45 mph to 35 mph.

d. Modoc County Transportation Commission

Debbie Pedersen reported that bids will be advertised January/February 2021 for the East Street Project. Bids will be open for six weeks.

7. Staff Update and Calendar

Niki Lemke provided a copy of the PARS end of the year report and a copy of the 2021 California Labor Law updates for information.

Calendar – consider future dates and events of interest:

12/01/20 MCTC and MTA Meetings 1:30 p.m. Sage Stage Conference Room

12/24/20 Christmas Eve Holiday; Office closed, no bus service
12/25/20 Christmas Day Holiday; Office closed, no bus service
12/31/20 New Year's Eve Holiday; Office closed, Sage Stage services operating
01/01/21 New Year's Day Holiday; Office closed, no bus service
01/06/21 Modoc TAC Meeting 1:00 p.m. Sage Stage Conference Room
01/18/21 Martin Luther King JR. Holiday; Office closed, Sage Stage services operating
02/02/21 MCTC and MTA Meetings 1:30 p.m. Sage Stage Conference Room

8. **Motion to Adjourn** –motioned by Commissioner Cavasso; seconded by Commissioner Nelson to adjourn the meeting at 2:16 p.m. Roll call was taken, all present. All Ayes; motion carried. The next regular meeting will be Tuesday, February 2, 2021, at 1:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,

Michelle Cox

Michelle Cox
Assistant Secretary II