



**MODOC COUNTY
TRANSPORTATION COMMISSION**

108 S. Main St., Alturas, CA 96101
Phone (530) 233-6410

MINUTES

**Regular Meeting
February 2, 2021**

Commissioners Present

John Dederick, Chair
Kathie Rhoads, Vice Chair
Elizabeth Cavasso
Bobby Ray
Mark Moriarity
Cheryl Nelson

Representative, City of Alturas
Board of Supervisors, District III, Modoc County
Board of Supervisors, District IV, Modoc County
Representative, City of Alturas
Modoc County, Member At Large
Councilmember, City of Alturas

Commissioners Absent

Loni Lewis (Alternate)
Ned Coe (Alternate)

Councilmember, City of Alturas
Board of Supervisors, District I, Modoc County

Staff Present

Debbie Pedersen
Niki Lemke
Michelle Cox

Executive Director
Chief Fiscal Officer
Assistant Secretary II

Public Present

Mendy Flackus
Mitch Crosby
Lilly Toaetolu
Jason Diven
Kelly Zolotoff
Tamy Quigley
Troy Arseneau
Javed Iqbal
Zack Wilson
Tamara Rich

Citizen
Modoc County Road, Commissioner
Modoc County Roads, Administration & Project Delivery
City of Alturas, Director of Public Works
Caltrans District 2, SHOP & non-SHOP Coordinator
Caltrans District 2, Senior Transportation Active Manager
Caltrans District 2, Chief of Traffic Safety & Investigations
Caltrans District 2, Project Manager
Caltrans District 2, Traffic Safety & investigations
Caltrans District 2, Regional Planning Liaison

1. **Call to Order** - Chair Dederick called the teleconference meeting to order at 1:31 p.m. in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.
 - a. Roll call was taken
 - b. Dederick led those present in the Pledge of Allegiance.
2. **Public Forum** – There were no public comments.
3. **Confirm Agenda**
Motion by Commissioner Ray to confirm agenda, seconded by Commissioner Cavasso. Roll call was taken, all present. All Ayes; motion carried.
4. **Consent Agenda**
 - a. Approve minutes from December 1, 2020, MCTC Regular meeting.

- b. Financial transactions 11/01/20 through 12/31/20.

Vendor	Transaction	Amount	Explanation
None			

- c. Year-to-Date revenue and expenditure report (through 12/31/20)

Motion by Commissioner Cavasso to approve Consent Agenda items a-c above, seconded by Commissioner Moriarity. Roll call was taken, all present. All Ayes; motion carried.

5. Regular Business

- a. **Submittal of Draft 2021/22 Overall Work Plan to Caltrans.**

Executive Director, Debbie Pedersen explained this annual document is necessary to receive \$158,000 State Planning funds for plans and programs. It also includes the State Transportation Improvement Program Planning, Programming and Monitoring funds. No local funds are included in the OWP. The OWP has been updated with population statistics from the CA Department of Finance, planning work that is ongoing in 2022/23, and other related information. The draft was submitted to Caltrans for review on January 19, 2021.

- b. **Consider adopting Resolution 21-04 for the 2021 Public Participation Plan.**

This plan documents the process that MCTC follows to enable and establish working relationships with the community, public agency members, and partners. The initial plan was adopted in 2002. Updates are undertaken by MCTC staff every three years and funded through the Overall Work Plan.

Motion by Commissioner Ray to adopt Resolution 21-04 the 2021 Public Participation Plan with a correction to Commissioner Ray’s Title on the organization chart, seconded by Commissioner Cavasso. Roll call was taken, all present. All Ayes; motion carried.

- c. **Consider approval of the Title VI Plan (non-transit).**

This is a new plan for MCTC and is a state requirement. The document was prepared by MCTC staff and funded through the OWP.

Motion made by Commissioner Ray to approve the Title VI Plan (non-transit), seconded by Commissioner Moriarity. Roll call was taken, all present. All Ayes; motion carried.

- d. **Information regarding the Transportation Development Act Findings of Apportionment.**

Pedersen reported the Transportation Development Act findings of Apportionment for FY 2021/22 Local Transportation Fund Estimate is \$250,000.

6. Agency Updates and Project Reports

- a. **Alturas Public Works Dept. – City Streets**

Jason Diven, City of Alturas Public Works Director, reported the contractors have not completed the work on the Central Business District Pedestrian Improvement STIP project (PPNO 2534). Diven has not heard from GHD.

- b. **Modoc County Road Dept. – County Roads**

Lilly Toaetolu, Modoc County Road Department reported the Blue Lake Road FLAP project is progressing on schedule.

MCRD should receive news by February 15, 2021, if the application submitted for the Active Transportation Program to provide walkways for Cedarville school children and pedestrians is on the recommendation list.

Mitch Crosby, Modoc County Road Commissioner reported that the CR 91/139 and CR 91/299 project is 90% complete. The pull outs are built, and the signs are in. They are waiting on the rotating post to complete the project.

Crosby reported MCRD obtained the environmental clearance on County Road 111 STIP project. MCRD will be working with the consultant soon on the design of the project.

c. Caltrans District 2

Kelly Zolotoff, Caltrans District 2, SHOP and non-SHOP Coordinator reported Javed Iqbal will be replacing Sean Shepard as Caltrans District 2, Project Manager.

With the help of many Caltrans departments, Tamara Rich Caltrans District 2, Regional Planning Liaison, researched the questions and concerns that MCTC Commissioners had at the December 1, 2020, meeting and the results are as follows:

- Troy Arseneau, Caltrans District 2, Chief of Traffic Safety and Investigations, and Zack Wilson Caltrans District 2, Traffic Safety and Investigations, researched the question about speed limit reduction on Highway 299 East bound from the Alturas City limits to the Les Schwab store. Arseneau and his team did a spot speed zone study at the location about six weeks ago and determined that the speed limit is at the California vehicle code 85-percentile and the speed limit will remain unchanged.
- Tamy Quigley, Caltrans District 2, Senior Transportation Active Manager provided history and information regarding installing a crosswalk on Highway 299 at Thompson Lane. Caltrans did a study in 2015 and determined there are not enough pedestrians to warrant a crosswalk at that location.
- Javed Iqbal, Caltrans District 2, Project Manager researched the misaligned intersection on SR 299 at Juniper and West C. Street. Finding no safety issues and no operation issues at the location the intersection will remain unchanged.

Tamy Quigley reported Caltrans Active Transportation Plan survey will be available next week. Anyone with comments or concerns about Active Transportation (walking or biking) can take the survey. They will be able to pinpoint on the map the location and leave the comments at the pinpointed location.

d. Modoc County Transportation Commission

Debbie Pedersen reported on the East Street Project. The tentative schedule is: advertisement for bids will start February 19, 2021, bid openings will be March 11, 2021, award of the bid will be around April 20, 2021, and construction will likely begin sometime between May 15, 2021 and June 1, 2021.

Pedersen is working with Caltrans regarding the cost of a possible left turn lane on State Route 299 West bound at County Road 75. Kelly Zolotoff from Caltrans will confirm County Road 75 is on the list of left turn lane candidates in our area and confirm estimated cost. Staff will prepare an amendment to the RTP for a subsequent MCTC agenda.

Goose Lake Rail's Short Line Railroad Improvement Program (SLRIP) application was approved by the CTC. Goose Lake Rail must match the \$432,962 that was approved. The funding will be used to rehabilitate curve worn rail in the Pit River Canyon near Alturas.

7. Staff Update and Calendar

Form 700 Conflict of Interest Due April 1, 2021

Pedersen reminded the Commissioners to file their Form 700 Conflict of Interest.

Calendar – consider future dates and events of interest:

- 02/02/21 MCTC and MTA Meetings 1:30 p.m. Sage Stage Conference Room
- 02/12/21 Lincoln's Birthday Holiday; Office closed, Sage Stage services operating
- 02/15/21 Presidents' Day Holiday; Office closed, no bus service
- 03/10/21 Modoc TAC Meeting 1:00 p.m. Sage Stage Conference Room
- 04/06/21 MCTC and MTA Meetings 1:30 p.m. Sage Stage Conference Room

- 8. Motion to Adjourn** –motioned by Commissioner Ray; seconded by Commissioner Nelson to adjourn the meeting at 2:37 p.m. Roll call was taken, all present. All Ayes; motion carried. The next regular meeting will be Tuesday, April 6, 2021, at 1:30 p.m., or soon thereafter, in the Sage Stage Conference Room, 108 S. Main Street, Alturas, CA.

Submitted by,



Michelle Cox
Assistant Secretary II